



# WaterWise Business Rebate Program

## Commercial Water Customers Rebate Program Application

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The El Paso Water's WaterWise Business Rebate Program offers up to \$15,000 to commercial water customers to purchase long-term water efficient equipment or to perform process upgrades.

### ELIGIBILITY

#### **Applicant:**

- Must be a direct El Paso Water commercial customer with a record of service for at least the past twelve consecutive months from the date of application at current location
- Must be the business owner or manager with facility owner consent
- Must submit a fully completed application to El Paso Water for pre-approval before buying or installing any equipment
- Must include sufficient documentation to allow El Paso Water to verify the cost and annual water savings of the project
  - Current yearly water usage in gallons, estimated yearly water usage in gallons after project completion, and estimated total water savings
  - Savings calculations should be based on local, state, or nationally accepted studies including, but not limited to U.S. EPA WaterSense® and EnergyStar, U.S. DOE Federal Energy Management Program, American Water Works Association, Alliance for Water Efficiency, and Texas Water Development Board.
- Must be in compliance with current City of El Paso water restrictions, water efficiency standards, plumbing codes and equipment requirements
- Must agree to any needed pre- and post-installation in-person visits and photos by El Paso Water
- Must agree to cover full cost of project, if necessary, based on vendor payment rules
- Is responsible for meeting federal, state and city codes, and any regulatory and permit requirements
- Shall sign an agreement related to use of funds and acknowledgement of responsibilities to comply with terms of the rebate program

#### **Water Efficient Upgrades:**

- Must provide documentation for water savings; projected water savings should be measurable and calculated based on an acceptable measured parameter
- Eligible equipment must achieve efficiency levels that meet or go beyond city code requirements
- EPWater rebate will not include labor, installation, consulting, taxes, or other non-equipment/material O&M costs
- Upgrades must have a design life of at least five years after installation

### REBATE AMOUNT

- Rebates will cover 50% of equipment or improvement cost or up to the maximum rebate amount
- A maximum combined rebate amount of \$15,000 is allowed per account, owner or management company per fiscal year (Based on equipment and material cost only. Installation and taxes not included).

## CHECKLIST – PLEASE MARK

- ☐ Applicant meets all eligibility requirements listed on page 1
- ☐ Applicant acknowledges that application must be submitted for approval **before purchasing or installing any equipment** and must include:
  - ☐ A detailed description/conceptual design of the project, including water savings calculations, design life of equipment and a project timeline.
  - ☐ A detailed manufacturer/vendor quote itemizing equipment and material costs, installation, etc. EPWater rebate will only cover equipment and material costs.

### Send application and required supporting documentation to:

**Mail:** El Paso Water - Conservation Team, 10751 Montana Ave, El Paso, TX 79935

**Email:** conservation@epwater.org

**Fax:** 915-621-2011

EPWater is not responsible for lost items or delays of any nature.

## APPLICATION PROCESS

- Applications will be accepted until funds are exhausted, so don't delay and **apply today!**
- EPWater staff will review applications.
- Any incomplete applications, missing water saving information, quotes, etc., will be denied.
- Any projects with questionable yearly water savings will be reviewed with customer for accuracy.
- Proposed projects resulting in the highest verifiable amount of yearly water savings will be given priority.
- EPWater staff will contact businesses to schedule a **pre-installation visit** to photograph current equipment or processes.
- Businesses with approved applications will receive a letter of intent, a W-9 form to be completed and a memorandum of agreement from El Paso Water to begin proposed projects after the pre-installation visit is complete and agreement is executed. **DO NOT BEGIN ANY WORK UNTIL RECEIPT OF EPWATER LETTER OF APPROVAL AND MEMORANDUM OF AGREEMENT HAS BEEN EXECUTED BY BOTH EL PASO WATER AND BUSINESS OWNER AND/ OR LANDLORD.**
- Business will have **four months** from the date of memorandum of agreement to complete projects. Extensions to complete work may be granted upon approval.
- Business will submit to El Paso Water itemized, **paid-in-full** receipts with vendor contact and payment information upon project completion.
- EPWater staff will contact Business to schedule a **post-installation visit** to photograph new equipment or processes.
- Allow 6 to 8 weeks to receive rebate check from El Paso Water.
- Business must report actual water savings resulting from the project to EPWater after the first year post-installation. If the report is not received, recipient may be ineligible for future rebates.

## APPLICANT INFORMATION

El Paso Water Account Number: \_\_\_\_\_

Name of Applicant: \_\_\_\_\_

Name of Business Owner: \_\_\_\_\_

Business Name: \_\_\_\_\_

Installation Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Mailing Address: (if different from above) \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Contact Name: \_\_\_\_\_ Title: \_\_\_\_\_

Phone: \_\_\_\_\_ Email: \_\_\_\_\_

## PROJECT INFORMATION

Describe project below and attach additional documents listed in checklist above, if necessary, (ex: proof of water savings, design life of equipment, quote, landscape design, or any other information about the project)

### Project Description:

Estimated Project Timeline: \_\_\_\_\_ Estimated Completion: \_\_\_\_\_

Equipment / Installation	Estimated Costs
<b>Total:</b>	

Estimated Yearly Water Savings: \_\_\_\_\_ (in gallons) Estimated Equipment Life: \_\_\_\_\_ (years)

### Explain Water Savings Calculation and Method:

## AGREEMENT

I certify that I am the business owner or have authority to submit this application. I further certify that all statements and representations contained in this application are true, correct and complete. I have read and understand the rebate eligibility. I have completed each of the required items on the rebate checklist and submitted all required information and supporting documentation. I understand that incomplete applications will not be processed. El Paso Water reserves the right to cancel or modify the program without notice. Rebates are subject to funding availability. I further give permission for myself or business to be interviewed and/or photographed or filmed for use in El Paso Water publications, websites, social media and news media productions for promoting community partnerships/programs. El Paso Water is not liable for any quality of workmanship, or work performed under this rebate program.

\_\_\_\_\_  
Signature required

\_\_\_\_\_  
Date

### EL PASO WATER USE ONLY:

Pre-Inspection Date: \_\_\_\_\_ Performed By: \_\_\_\_\_

Post-Inspection Date: \_\_\_\_\_ Performed By: \_\_\_\_\_

Approved Y/N Date: \_\_\_\_\_ Approved By: \_\_\_\_\_ Rebate Amount: \_\_\_\_\_